


Replace Valve Washer and Packing as Follows:

1. Turn off the main water feed.
2. Unscrew and remove the **gland nut**.
3. Remove the old packing by unscrewing and removing the **valve stem drive** (turn clockwise to unscrew, left hand thread).
4. Remove the **bearing washer** making a mental note of how far the end of the **connecting stem** is inside the unit.
5. Remove the **connecting stem**.
6. Remove the **3/4" tap washer** by undoing the securing screw. Fit the new washer and re-fit the screw.
7. Re-fit the **connecting stem** making sure that the guide pins locate in the grooves each side of the casting and that the 3/4" washer is tight against the seat. The end of the **connecting stem** will be the same depth inside the unit as it was before removal.
8. Re-fit the **bearing washer**.
9. Re-fit the **valve stem drive** (left hand thread) until the flange touches the **bearing washer**.
10. Fit the new packing making sure that the ends overlap.
11. Re-fit the **gland nut** hand tight only.
12. Turn the **valve stem drive** half a turn clockwise and half a turn anti-clockwise two to three times to ensure smooth operation and to bed the packing in.
13. Tighten the **gland nut** a further half a turn.
14. Turn on the main water feed making sure the unit is turned off.
15. Operate the unit & check for leaks at the **gland nut**. If there is a leak, gently tighten the **gland nut** to stop any seepage, no more than a quarter turn should be required.

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